Refusals Register

					DESTANCE OF THE PERSON OF THE	
NO.	Date	Product	Time	Name of person or description	Observations	Staff member
(1)	41.1.42	2617	10.23	TAC	LOOKOO YOUMA	NUNSTEI
46	27.1.19	Cigs + 1:94H	16:30:31	16:30 is your lockel	looked when	是
Vs en	27.14	1.1	とか:9))))))	BC.
3%	1/2))	421	//		36
78	12/21	gase	20-51		11	1
ેલ (૧)	14.2.19	14.2.14 CLGS	15.03	No. 19		Ma
39						

Refusals Register

Staff member	Be	10	THE CE	3	The state of the s	The state of the s		dud	
Observations	icount no ID	Simol spenchol	100KB/ when	25 to pore over 16	NO ID. COVERE CENTRAL	Sum spency dichel	rot walk >traight POSSIS19. Drags		Date:
Name of person or description	11;30g, 100421 25	6: 45 PM Druk	looked young	12:30/m 100k young	looked mile 29	too Drunk.	too intoxicuted	MARC	
Time	11,309	6:45 Pm	9 PM	12:30pm	4:20pm	S. Copin	10:20/m	13.48	
Product	41 19. 1.19 Ciggorets	Beek	Spirits (rodky) 9 PM		45 20.1.1d Cigaretes.	40 20. (.19 case of fosters gillopin too Drunk	47 = 1 ly wind letho falls) lo: 25/m too infoxicated	48 77-1-19 SINGLE CAN	0)
Date	17. 1.19	42 19.1.19 Beer	43 17.1.19	44 20. 14	20.1.14	20. (.(9	2-1-19	10-1-10	
, N	. 14	24	4	4	\$4	94	14	48	

Refusals Register Please record all refusals on the register below. Staff member Name of person Observations Time Product or description NO. Date Nervous and refusing Male 14 years Allen Smith Example 7:10 PM to show ID Cigarettes Blonde, 5ft 11" 01 01/11/2013 12/12/18 Single Cam Bet 18:35 Street Dring Refusails 13/12/18 Singl Caw Der 14:00 made and worm perusula 13/12/18 Cigaretts 1.5 spm Young boys NOID 14/12/18 Take BEEN 20:56 Too Drink, Refusaly 02/01/19 97. 13 EST 15:27 No Sule boys Refus 16 1 19 CIGS 1250 MALE LOOKED HOUN ROWS 08 Date: Manager's Signature:

NAME OF PREMISES;

700Ays Express

NAME OF PREMISES LICENCE HOLDER; ARMUG AM KALAMUHAN

NAME OF DPS;

I, DAMANA THE VARA (A being the holder of a personal licence and the DPS of the above shop, hereby authorise the following staff to make sales of alcohol under the terms of the above premises licence and subject to compliance with the Licensing Act 2003.

This authorisation applies at all times, including times when I am not present on the premises. The staff are able to contact the DPS and/or premises licence holder by telephone if the need arises.

Names of authorised staff:

responsible authorities

Names of authorised staff;

Themistoldis Zervas Leuk

Kieron Hutchinson

Sapled Sigh

Colo Roserts Could Gone

Michelle Walker

P. VIGINESWARAN - ARgrung

LCARAN CANNING Late

This form to be kept on the premises and made available for inspection by the

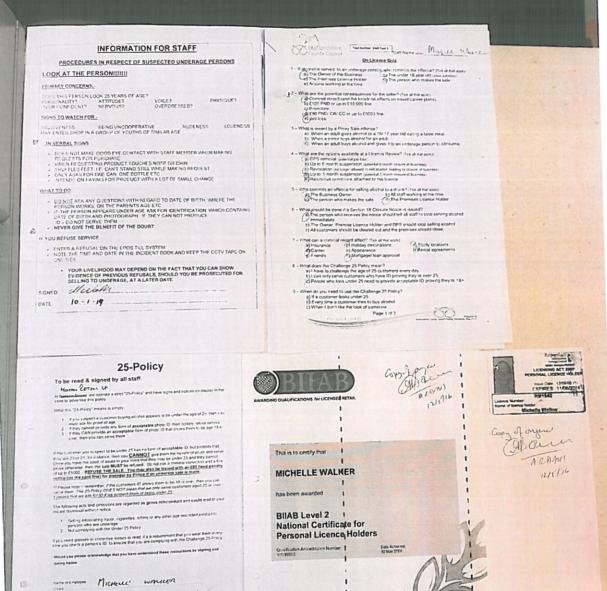
TODAY'S EXPRESS, 6 UPPER MILLGATE, ROTHERHAM

PREMISES LICENCE HOLDER; ARUMUGAM KALAMOHAN

RAMANAN being the holder of a personal licence and the DPS of the	
above shop, hereby authorise the staff named below to make sales of alcohol under the terms of the above premises licence and in accordance with the Licensing Act 2003. Staff have been made aware of their legal responsibilities in terms of the sale of alcohol under the Licensing Act 2003.	
The state of the promises	
This authorisation applies at all times, including times when I am not present on the premises. Signed. Date 11 12 2 Contact number 074 55 7/22	21
Staff .	
I can confirm that I am aware that it is an offence to:	
Knowingly sell, attempt to sell or allow the sale of alcohol to persons who are drunk;	
Sell alcohol to a person under the age of 18;	
Sell or allow the sale of alcohol at any other times other than the hours stated on the licence and in accordance with all of the licence conditions;	
I am also aware of, and understand that I must comply with the 'Action Plan' for the shop as arresed with the Council;	•
I also understand that I must check valid appropriate photographic ID to ensure that alcohol is only sold to persons over the age of 18 years old. I am aware that the shop operates a Challenge 25 scheme.	
Name Signed Signed 1174 DEC 12	
MICHELLE WALKOR CHILLOUGH 11 DEC 10 T. Ramanan, Cory 11/12/12	****
7. Pamanan, Cony 11/12/12 P. VIGNESWARAN May 11/12/20	18.

***************************************	*****

This form to be kept on the premises and made available for inspection by t	he



12 10 19 19

JOB APPLICATION FORM

				00		
Personal Information	on				DOB:	
Learan Learan Parkegate	Cannin Court To	nail Address	Cannil	only south forkshire g@mai	Post Code S-62	11994 2081
ves No Specify: 3	H	ave You Eve	er Been Convicte		fence?	
	NIAST					
Position Position You Are Applying For	A	vailable Sta	n Date Sap			
Employment Desired	III Time	A Part Time		Seasonal/Tempor	ary	
Shift Availability From 6 am To 14 00	Tuesday We	ednesday	Thursday	Friday	Saturday	Sunday
Education School Name	Location Rotherhan		Attended	Exams Passed SIA	Doc	ication/Degree Y Superviso
References			Title	Company		Phone
Employment His Employer (1) Professional				sulevis	2	Employed 'ON ON O
Work Phone Address Crown Hunster	Point house	Starting I	eds	County	Post LS	code 10 2es

	Job Title		Dates Empl	oyed
Work Phone	Starting Pay Rate		Ending Pay	Rato
Address	City	State	Zip	
Medical History				
TO BE COMPLETED			YES	NO T
Do you have any illness/impairment/d Do you have any illness/impairment/d	isability (physical or psychological) isability which may have been caus	which may affect you work sed or made		The
Worse by work		vation of present		1
Are you having or waiting for treatmer If your answer is Yes please provide I	nt (including medication) or investign further details of condition, treatment	nt and dates		
Do you think you may need any adjus	stments or assistance to help you to	o do this job		120
E-seronov Contact				
In case of Emergency please contact Name 2.	ontact (Please specify at leas Relation	st 2 person)	Phone	
In case of Emergency please c Name 2. 3.	Relation	st 2 person)	Phone	
In case of Emergency please con Name 2. 3. Signature Disclaime	Relation	3	Phone	
In case of Emergency please c Name 2.	e and complete to the best of movement. I understand that false			tion or interview
In case of Emergency please con Name 2. 3. Signature Disclaime I certify that my answers are true	e and complete to the best of movement, I understand that false ment being withdrawn.			tion or interview

* 4

Licensing Act 2003

Offences relating to children and alcohol

Sale of alcohol to a person aged under 18 is illegal

Persistent selling of alcohol to under 18s (3 or more offences in three consecutive months)

Allowing or authorising the sale of alcohol to a person aged un 1er 18 is illegal

Selling liqueur confectionery to a person aged under 16 is illegal

40105

Delivering, or knowingly allowing the delivery of alcohol sold on licensed premises to a person aged under 18 is illegal

Allowing an individual aged under 18 to sell or supply alcohol on licensed premises unless the sale has been personally authorised is illegal

IT IS COMPANY POLICY AND HOME OFFICE RECOMMENDED BEST PRACTICE THAT WE ASK ANYONE WHO APPEARS TO BE UNDER 25 FOR I.D.

Offences relating to the conduct of the premises

Carrying on an unauthorised licensable activity from any premises

Allowing disorderly conduct on licensed premises

Sale of alcohol, or allowing the sale of alcohol to a person who is drunk

Offences relating to temporary event notices

Obstruction of a constable or authorised officer entering premises to which a temporary event notice refers

Failing to ensure that a copy of the temporary event notice is prominently displayed at the premises

Failing to produce the temporary event notice for inspection by a constable or authorised officer

Miscellaneous Offences

Making a false statement in relation to any application or notice under the Act

Allowing premises to be open in breach of a magistrate's closure order

Permitting premises to be open in breach of a police closure order

Allowing premises to be open in contravention of an order made by magistrates that the premises should remain closed following a police closure order

Allowing premises to remain open following a licensing authority's decision to revoke the premises licence after a review following a closure order

Obstruction of a constable or authorised person exercising power to inspect premises upon application for the grant, variation or review of a premises licence

Signed....

25-Policy

To be read & signed by all staff.

At Bargain Booze, we operate a strict "25-Policy" and have signs and notices on display in the store to advertise this policy.

What this "25-Policy" means is simply:

- 1. If you suspect a customer buying alcohol appears to be under the age of 25, then you must ask fcr proof of age.
- 2. If they cannot provide any form of acceptable photo ID, then politely refuse service.
- If they CAN provide an acceptable form of photo ID that shows them to be age 18 or over, then you can serve them.

If the customer you suspect to be under 25 has no form of acceptable ID, but protests that they are 20 or 21, for instance, then you **CANNOT** give them the benefit of doubt and serve. Once you have the seed of doubt in your mind that they may be under 25 and they cannot prove otherwise, then the sale MUST be refused. Do not risk a criminal conviction and a fine of up to £5000 - REFUSE THE SALE. You may also be issued with an £80 fixed penalty notice (on the spot fine) for disorder by Police if an underage sale is made.

** Please note – remember: if the customers ID shows them to be 18 or over, then you can serve them. The 25-Policy DOES NOT mean that we only serve customers aged 25 or over it means that we ask for ID if we suspect them of being under 25.

The following acts and omissions are regarded as gross misconduct and could lead to your instant dismissal without notice.

- Selling intoxicating liquor, cigarettes, lottery or any other age restricted product to persons who are underage.
- Not complying with the Under 25 Policy.

If you need glasses or corrective lenses to read, it's a requirement that you wear them every time you check a person's ID, to ensure that you are complying with the Challenge 25 Policy.

Would you please acknowledge that you have understood these instructions by signing and dating below.

Name of Employee (Print) LEA Signature of Employee

INFORMATION FOR STAFF

PROCEDURES'IN RESPECT OF SUSPECTED UNDERAGE PERSONS

LOOK AT THE PERSON!!!!!!!

PRIMARY CONCERNS:-

DOES THIS PERSON LOOK 25 YEARS OF AGE?

PERSONALITY?

ATTITUDE? **NERVOUS?**

VOICE?

PHYSIQUE?

OVER CONFIDENT?

OVERDRESSED?

SIGNS TO WATCH FOR:-

RUDENESS BEING UNCOOPERATIVE ABUSIVENESS

LOUDNESS

MAY ENTER SHOP IN A GROUP OF YOUTHS OF SIMILAR AGE

ON-VERBAL SIGNS

- DOES NOT MAKE GOOD EYE CONTACT WITH STAFF MEMBER WHEN MAKING REQUESTS FOR PURCHASE
- ▶ WHEN REQUESTING PRODUCT TOUCHES NOSE OR CHIN
- > SHUFFLES FEET, I.E. CAN'T STAND STILL WHILE MAKING REQUEST
- > ONLY ASKS FOR ONE CAN, ONE BOTTLE ETC
- > INTENDS ON PAYING FOR PRODUCT WITH A LOT OF SMALL CHANGE

WHAT TO DO

- . > DO NOT ASK ANY QUESTIONS WITH REGARD TO DATE OF BIRTH, WHERE THE PERSON WORKS, OR THE PARENTS AGE ETC.
 - > IF THE PERSON APPEARS UNDER AGE ASK FOR IDENTIFICATION, WHICH CONTAINS DATE OF BIRTH AND PHOTOGRAPH. IF THEY CAN NOT PRODUCE ID - DO NOT SERVE THEM
 - > NEVER GIVE THE EENEFIT OF THE DOUBT

IF YOU REFUSE SERVICE:-

- > ENTER A REFUSAL ON THE EPOS TILL SYSTEM
- > NOTE THE TIME AND DATE IN THE INCIDENT BOOK AND KEEP THE CCTV TAPE ON ONE SIDE.
 - YOUR LIVELIHOOD MAY DEPEND ON THE FACT THAT YOU CAN SHOW EVIDENCE OF PREVIOUS REFUSALS, SHOULD YOU BE PROSECUTED FOR SELLING TO UNDERAGE, AT A LATER DATE.

	SELLING TO UNDERGOE,
SIGNED	
DATE	17/2/14

5002836 TRAINING STATEMENT

Premises Name: 70229 15 Exparss

Premises Address: 6 upp Ernicher 19 Premises Address:

TRAINING STATEMENT

I am over 18 years of age and confirm that I have been trained in the sale of alcohol and alcohol products. I am fully conversant with my obligations in the sale of these products and the penalties that will apply if I serve a customer illegally. These range from a fixed penalty notice of £80 to a criminal conviction with a fine of up to £20,000 and/or 6 months imprisonment.

- 1. Once authorised I can only sell alcohol during the hours specified on our License Summary as displayed on the premises.
- Alcohol sales are only allowed for consumption off the premises and I will not allow consumption on the premises.
- 3. I confirm that I will not sell alcohol to anybody under the age of 18.
- 4. I confirm that I will challenge anybody attempting to purchase alcohol who appears to be under the age of 25 to prove that they are over 18 by producing acceptable proof of age.
- I will only accept a Passport, a Photo Driving Licence or a Pass accredited card as proof of age such as the Validate card or the Citizen card.
- 6. I will not sell alcohol to anybody who I believe is purchasing to supply somebody under the age of 18.
- 7. I will not sell alcohol to anybody who is or appears to be drunk.
- 8. I will not sell alcohol to anybody who I believe is purchasing for somebody who is or appears to be drunk
- 9. If I am in any doubt on the above I will refuse to make the sale.
- 10. I will record all incidents of refusals in the refusals book nothing the date and time, plus a description of and name of the person if known together with a note of the product refused.
- 11. I will advise my supervisor of the refusal as soon as possible and certainly no later than at the end of my shift
- 12. I acknowledge that I am not authorised to sell alcohol unless I comply with all of the above at all times.

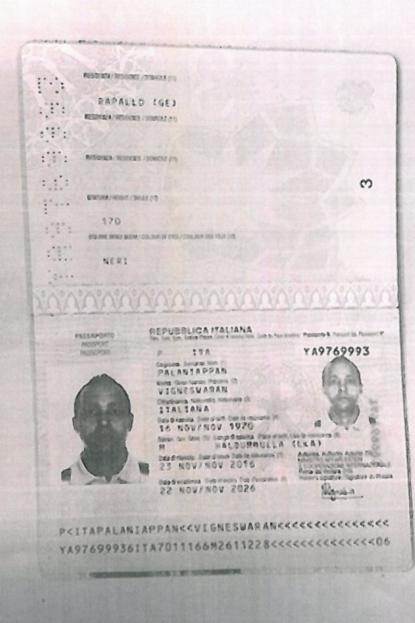
Staff Name (Print): Leoran Canning Signature Date: 17/2/19

DPS Name (Print): RAMAN Signature: Date: 17/2/19

1 HAURMIN

Authority to sell alcohol

I, PANNAN THAYANIL being a Personal Licence '
holder, hereby certify that
LANRAN (ANNING
has received training in licensing law, company policy and their
responsibilities when selling alcohol.
I therefore authorise. Laran (ANNING to sell alcohol by
retail for consumption off the premises at Toor 75 Express
retail for consumption off the premises at
Q.
\$igned
Print Name Print Name Prin
17/00/19
Dated
I, LEARAN CANNING am aware of my
responsibilities with regard to licensing law. I understand that I am
authorised to sell alcohol.
Signed Signed
Print Name LEARAN CANNING
Dated 17/07/19



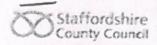


Authority to sell alcohol

1, T. Ramanan,	being a Personal Licence
holder, hereby certify that	
has received training in licensing faw, co	mpany policy and their
responsibilities when selling alcohol.	
I therefore authorise T. 2an	ત્વ ખ. to sell alcohol by
retail for consumption off the premises a	1
Signed Pamency Print Name T. Damaner	
Print Name T. Damanav	<u>\</u>
Dated	
1,	am aware of my
responsibilities with regard to licensing	law. I understand that I am
authorised to sell alcohol.	
Signed P. VIGTNESUN	LAN
Print Name	

Authority to sell alcohol

1, T' Pamanan, being a Personal Licence
holder, hereby certify that
g. vigneswaran.
has received training in licensing law, company policy and their
responsibilities when selling alcohol.
I therefore authorise. T. Pamay M. to sell alcohol by retail for consumption off the premises at Sho 1 PF by year will goth Rotherhum
Signed Pointeney Print Name T. Pawanan. Dated 15 10 2018.
I, am aware of my
responsibilities with regard to licensing law. I understand that I am
authorised to sell alcohol.
Signed P. VI GINESWILLIN
Print Name
Dated 15-10-8018



5 -

6dru Test Number: Staff Test 1

Staff Name com

P. VI GINESWARDIN

On Licence Quiz

1 – Using column 1, in the table below list, all the people/ entities who are committing an offence for serving alcohol to a person under the age of 18. (Not including the person under 18)

The owner of the business fine is £5,000 remise Licence holder Buspension of Licence. Ising column 2, in the table above, list the corresponding consequences of selling of to a person under 18, for each of the offenders you have previously listed. That is meant by the term Proxy Sale? Licence is Purchase a lebhol on behalf of an undercage Premises Licence is reviewed what are the possible outcomes? emove of the (DPS) Designated Premise Superates the definition of persistently selling for an underage sales offence? Sale on towner or more occasion within 3 men	Offenders	2 - Consequences
sing column 2, in the table above, list the corresponding consequences of selling of to a person under 18, for each of the offenders you have previously listed. That is meant by the term 'Proxy Sale'? LLL is Purchase a labhol on beholf of an undercagon Premises Licence is reviewed what are the possible outcomes? Emevel Of the (DPS) Designated Premise Superate is the definition of 'persistently selling' for an underage sales offence? Sale on tow or more occasion within 3 men	Cashier	on the Spot 190 Penalty.
Using column 2, in the table above, list the corresponding consequences of selling hol to a person under 18, for each of the offenders you have previously listed. What is meant by the term 'Proxy Sale'? Light is Purchase a labhol on behold of an undercage a Premises Licence is reviewed what are the possible outcomes? Lemevel of the (DPS) Designated Premise Superior is the definition of 'persistently selling' for an underage sales offence? Sale on tow or more occasion within 3 many	The owner of the business	fine is £5,000
Using column 2, in the table above, list the corresponding consequences of selling hol to a person under 18, for each of the offenders you have previously listed. What is meant by the term 'Proxy Sale'? Lult is Purchase a labhol on behalf of an undercing a Premises Licence is reviewed what are the possible outcomes? Lemovel Of the (DPB) Designated Premise Supermate is the definition of 'persistently selling' for an underage sales offence? Sale on tow or more occasion within 3 ments are the possible consequences for a person who sells alcohol to a person of the person who sells alcohol to a person of the person who sells alcohol to a person of the p	remise Licence holder	Buspension of Lience.
nat is the definition of 'persistently selling' for an underage sales offence? Sale on tou or more occasion within 3 men		sourcebounding an order news or service
sale on tow or more occasion within 3 men	hol to a person under 18, for each of the of that is meant by the term 'Proxy Sale'? LULL IS Purchase a lab has a l	of on beholf of an undercing the possible outcomes?
at are the possible consequences for a person who sells alcohol to a person v	hol to a person under 18, for each of the of that is meant by the term 'Proxy Sale'? LULL IS Purchase a lab has a l	of on beholf of an undercing the possible outcomes?
	That is meant by the term 'Proxy Sale'? LULL IS PUTCHASE A ICD has a look of the control of the	of on beholf of an undercig e the possible outcomes? esignated Premise Super

Staffordshire	Test Number Staff Test 1	Staff Name (pret)	P. VIENES	MARAH
County Council — what are the possible of	announce for a perior		production or su	oply
Prison up to	a menths. I. fin	ne up to	F72.55	

8 – If you commit any relevance potential problems this				
ingurance, Mi	extage, Entine	education	n, heltho	6000
ristriction of			*****************	*1:42****
***************************************		*******************	***************	
***************************************		***************		
9 - Explain the Challenge	25 Policy (including who	at it is; when it is	used and why).	
9 - Explain the Challenge :	one to by alc	chal should	I be asked	ED
William Marie Comment				
***************************************	***************************************		**************	**********
***************************************		- Oneblot		
10 - Refer to page of (no marks asserted for this part of the c			La u lavaua	38
a) Face b)	hand c) voice	d) 21416 . 0)	Distriction	
What would you have don		se customers?		
mystache, bec	wrd		**********	*********
11 - What other consider	ations should you draw	on to help you	assess someoni	e's age?
ask age A.			***************************************	
CLER OF W.C.	Y.M			

12 - When a customer pr	oduces a proof of age	document, whi	at would be the f	irst thing you
check date	og Birtha	Ph to mar	***************************************	
***************************************	******************			

	Staffordshire Test Horser Staff Test 1 Staff Name (pers) P. VI CINES WARAN
-	
	13 - List the forms of ID your premises is allowed to accept as proof of age.
	ux phio Priving licence, Passport, Passcands
	14 - What would you do if a customer had no ID; unacceptable ID or was drunk?
	need to write the regusels book.
	15 - Explain how you would refuse a sale.
	15 - Explain how you would retuse a sale. Be Polite and profficional, Stay calm, afologise.

	16 - Explain what you would do if a customer gets aggressive.
	ANDICA PTOID
	Keep barnier betwee me. ask for mangement suppo
	call the Police.
	17 - What should you do once you've refused a sale on the basis of no ID or being drunk?
	Recend the refugal book.
	18 - Where should the Refusal/ Challenges Book be located?
	18 - Where should the Refuser Challenges Staff.
	always easy to read the staff.
	19 - What is one of the first things you should do when you start a shift on the till?
	check entries in the rempted to Purchase atochel.
	20 - You are serving a customer who orders a number of algorithm strategy
	do before making the sale?
	check is their one any underage large group.
	21 – The customer referred to in Q20 is accompanied by friends who look under 25 and are
	21 - The customer referred to in Q20 is accompanied by more all able to show you ID, what would you do?
	not all able to show you ID, what would you do? No more than one alcoholic drink a person who can
	Ne Mede
	Provid 20.

				1	VIGNESWINE
	1	Staffordshire County Council	Test Number: Staff Test 1	ne consumed by a 10	VIGTNESWINEN
1	the	e adult 1	erson accomp	anying with	the under a
B	for	Example ea	x, aring.	*******************	
9	23 - List the retail	3 of the Social Re of alcohol.	sponsibilities you should	always have in mind	when working
avi	oid Illes	al or anti	Social buhavie	ur, Sexual, 1	physical mental,
	Eine	mical suppo		**********	
		****************	*******************************	*********	
_					*****************
0			you decide whether a cur		
			, slurred spee havior, droppi		
	25 - Wh	at is the recomme	nded daily allowance of a	alcohol for:	
	M	en 3-4 units	Women 2-3	units Unde	r 18s <u>O</u> units
	26 - Hov	v many units are t	here in the following drint	cs?	
		Pint of lager (5.2	% ABV) 3 units	Glass of wine (175n	nl) 2 · J units
	27 – Wha	at should you do if	you suspect drug use/s	upply on your premise	s?
	ing	orm to th	a Police with	th cerver	dence.
6	28 - Nan	ne the Designated	Premises Supervisor (D	PS) for your premises	
	00 0 00	Deside the less	e at the following does	manin.	
			ion of the following docu		
	Written Au	athorisation (for you	to self alcohol)		
-	Score (out of 30)	Date completed	Staff Signature	Trainer name (Print)	Trainer Signature

Full score is the expected pass mark. A m-sit will be required if not achieved.

St.	if	or	ds	hire
Co	ur	ty	Co	uncil

Staff Name P. VI GINES WIREAN

On Licence Quiz

1 – Who commits an offence for serving alcohol to a person under the age of 18? Ca.Shiew.
2 - What is the consequence of you selling alcohol to a person under 18? Pao Penalty.
3 – What is the term used to describe when an adult buys alcohol for an under 18 and in what circumstance is this not an offence? Props. Sale.
1.504.388
4 – What can happen when a Premises Licence is reviewed?
Suspennesen of the licence.
Fine up to Dippe Pounds it 4's qo to court.
- Who can receive a fine of up to £1000 for making/ allowing service to a drunk person?
the Premisers owner.
-Who can receive the £1000 fine for allowing the use! supply of drugs on the premises?
-How will a criminal record affect your future? morgage, helfh Cene, Educational, travezing,
Prairance, jobs.
Page 1 of 4

Staffordshire Test Number: Staff Test 2 County Council Staff Name (See) VIGINE SUNLON
g = Explain the Challenge 25 Policy (including what it is; when it is used and why).
CALLEGE STATE OF THE STATE OF T
ask 20 under 25 year old.
······································
10 = Refer to page of the Guess the Age Quiz Booklet.
a) Face b) hand c) body head 8) 0)
What policy would you apply to these customers and which ones would you challenge?
challenge 25
12 – You ask a colleague if you should serve your customer, who has no ID, and they tell you to go ahead. You've just served an underage volunteer working with the Police. Who has committed the offence and what will happen?
of asked Age & date ex Birth.
4 the triner is responsable or owner's responsable
13 – A customer provides their UK photo driving licence as ID. You check the date of birth and photo, what else must you check before making the sale?
math the date of birth, and photo.
and acceptable proop.
14 – Give two examples of ID you CANNOT accept.
buss Pass,
college card.
College Cara.
15 - A drunken customer produces their UK valid passport as ID. What would you do?
include talking walking , breath are suspension,
Should refuse
16 - When provided with unacceptable ID, how would you refuse the sale?
be polite and propossional say comm bring acceptable 10
Dans 2 of 4

Staffordshire Council Staff Tenz Staff Tenz Staff Name (prop P. VI GNESWADAN)
17 - You have just refused a sale and the gust
17 - You have just refused a sale and the customer gets aggressive. What can you do? took carm collisione betwee rice to the customer.
talk corm, call 4.
call the police
18 – You have been provided with acceptable ID and can make the sale. Apart from making the sale what else should you do?
no morettue somen & men units. par
19 – If your premises operates a Refusal/ Challenges Book where should it be located?
easy to reach for all staff.
20 - What should you do if you feel uncomfortable asking for ID?
ask age, and dat of birth, then face,
21 – You have served alcohol to a person on behalf of a group, which is made up of adults and under 18s, what should you do next?
Inform to the police.

22 - The person from Q21 has passed alcohol to a suspected under 18 year old, who is not eating a table meal, what can you do?
'speak with the person.
23 – A 16/17 year old is allowed alcohol when eating a table meal. Which alcoholic drinks are they allowed to have and how must it be supplied?
Wine 2.1 unit.
24 – List 3 of the Social Responsibilities you should always abide by when working in a bar.
women > 2-3 wit
men => 3-4 unit.
war 18 20 unit.

TODAY'S EXPRESS, 6 UPPER MILLGATE, ROTHERHAM

PREMISES LICENCE HOLDER; ARUMUGAM KALAMOHAN

of the above premises licence and in accordance with the Licensing Not made aware of their legal responsibilities in terms of the sale of alcohol under the Licensing Act 2003. This authorisation applies at all times, including times when I am not present on the premises.
Signed
Staff
I can confirm that I am aware that it is an offence to;
Knowingly sell, attempt to sell or allow the sale of alcohol to persons who are drunk;
Sell alcohol to a person under the age of 18;
Self or allow the sale of alcohol at any other times other than the hours stated on the licence and in accordance with all of the licence conditions;
I am also aware of, and understand that I must comply with the 'Action Plan' for the shop as agreed with the Council;
I also understand that I must check valid appropriate photographic ID to ensure that alcohol is only sold to persons over the age of 18 years old. I am aware that the shop operates a Challenge 25 scheme.
Signed 0 Date
MICHELLE WALKOR MURELLE 11TH DEC 18
7. Ramanan. Bby 11/12/18
P. VIGNESWARAN Mg 11/12/2018
SATPAL PINCH (1/12/2018
Trecon Huthron The "11/11/19
CRANA GANING

This form to be kept on the premises and made available for inspection by the responsible authorities

Staffordshire Test Number: Staff Test 2 Staff Name (print) UIKINGSCARA
Staffordshire Test Number: Staff Test 2 Staff Name (print)
County Council 25 - How can you assess whether or not a customer is too drunk to be served? So me Sign Of Drunkenness
25 - How can you assess whether of Drunkenness
Rowdy behaviour
Row of be hard on their breath
Rowdy be haviour Small of x(coho) on their breath Small of x(coho) on their breath
26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 26 - What the most common health problems related to alcohol use? (Give at least 4 examples) 27 - What the most common health problems related to alcohol use? (Give at least 4 examples) 28 - What the most common health problems related to alcohol use? (Give at least 4 examples) 29 - What the most common health problems related to alcohol use? (Give at least 4 examples) 20 - What the most common health problems related to alcohol use? (Give at least 4 examples) 29 - What the most common health problems related to alcohol use? (Give at least 4 examples)
26 - What the Host commed pressure
1/2 transmitted intecction
Saxually long age likely to al ngage
drunk prospie
in Lizely Sexual
27 – How many units are there in the following drinks? Pint of cider (3.6% ABV) 25 units Shot of whiskey (35ml) units Pint of cider (3.6% ABV) 3 twing to detect and prevent drug on your
27 - How many units and area (3.6% ABV) 7 Sunits Shot of whiskey (35ml)
Pint of cider (3.0% ABV)
sizes should you look out for When thy was
28 - What signs should y premises? (Give at least 3 examples) Paricl (and speach Sweath) Inalify to focus Grindin Lawly Country Count
Variation to focus
sweater) (nacht)
Grading Leath
- impated Premises Supervisor (5. 5)
29 - Who is your Designated THATENS 9-
ing documents:
30 - Provide the location of the following documents: Ballo D THE (OURTER)
Premises Licence Summary Balacohol) 7HE (OUR TERM)
Premises Clouds Summary
Premises Licence School
Written Authorisation (for you to sell alcohol) OF 1 + 2888 245 Rm285?
DPS contact details QAMA-IL 74AUACS
Written Authorisation (for you to sell alcohol) OFT + 2888 24 5 DPS contact details (If applicable) Your Personal Licence OAMA-ID Trainer name Trainer Signature
Staff Signature (Print)
Score Date
(out of 30) completed and 8 Union of Amilians
1 2 Y achieved.

Full score is the expected pass mark. A re-sit will be required if not achieved,

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75.75	Stano	dshire
	County	Council
	County	Cool

Test Number: Staff Test 3 Staff Name (print)

Vikinesupen

On Licence Quiz

On Licence Quiz
1 – If alcohol is served, to an underage person, who commits the offence? (Tick all that apply) (a) The Owner of the Business (b) The under 18 year old (unders authorised) (c) The Premises Licence Holder (e) Anyone working at the time
2 – What are the potential consequences for the seller? (Tick all that apply) a Criminal record (and the knock on effects on travel/ career plans). b) £100 PND or up to £10,000 fine. c) Promotion d) £90 PND/ CR/ CC or up to £5000 fine. e) Job loss.
3 – What is meant by a Proxy Sale offence? a) When an adult gives alcohol to a 16/17 year old eating a table meal. When a minor buys alcohol for an adult. When an adult buys alcohol and gives it to an underage person to consume.
4 – What are the options available at a Licence Review? (Tick all that apply) (a) DPS removal (potential job loss). (b) Up to 6 month suspension (potential 6 month closure of business). (c) Revocation (no longer allowed to sell alcohol; leading to closure of business). (d) Up to 3 month suspension (potential 3 month closure of business). (e) Restrictive conditions attached to the licence.
5 - Who commits an offence for selling alcohol to a drunk? (Tick all that apply) 5 - Who commits an offence for selling alcohol to a drunk? (Tick all that apply) 6 All staff working at the time 7 The Business Owner 7 The person who makes the sale
6 - What should be done if a Section 19 Closure Notice is issued? The person who receives the notice should tell all staff to stop serving alcohol immediately. b) The Owner, Premise Licence Holder and DPS should stop selling alcohol. c) All customers should be cleared out and the premises should close.
7 - What can a criminal record affect? (Tick all that apply) A pholiday destinations e) Appearance Career h) Mortgage/ loan approval C) Study locations Rental agreements
8 – What does the Challenge 25 Policy mean? a) I have to challenge the age of 25 customers every day. b) I can only serve customers who have ID proving they're over 25. c) People who look under 25 need to provide acceptable ID proving they're 18+
9 – When do you need to use the Challenge 25 Policy? a) If a customer looks under 25. b) Every time a customer tries to buy alcohol. c) When I don't like the look of someone. Page 1 of 3
the knot unites

Staffordshire Test Number: Staff Test 3 Staff Name (print): UtintSchool
County Council
10 - Refer to page of the Guess the Age Quiz Bookies.
(no marks awarded for this part of the question) a) b) c) d) e)
Makish of the above would you have asked for ID?
someone's age? { lick all that apply}
a) Student Cald with Priore Alational Identity Cald
(c) UK Photocard Driving Liberios
12 – Someone shows you their ID, what should you do? a) Have a glance at it but as they've shown it to you, it must mean they're over 18. b) Take it off them and check the following: Date of Birth & authenticity. b) Take it off them and check the following: Date of Birth makes them 18 or over; the
b) Take it off them and check the following. Date of Birth makes them 10 of over, and
onhoto is them and that the is
what do you do?
a) 21 is older than 18 so you serve them and hope that to be and have no ID. (b) Refuse the sale because they don't look 25 and have no ID. (c) You ask a colleague how old they think the customer is and if they say any age
over 18 you serve them.
Over 16 you serve that apply (Tick all that apply)
14 – What tactics can you use to help you refuse the sale? {Tick all that apply} a) Get verbally abusive with the customer.
a) Get verbally abdate will not make the sale and be polite but little.
b) Calmly tell them you will not make the sale that their parents. c) Ask them for their details and threaten to tell their parents. d) Say sorry for not being able to serve them but that the premises operates a
Say sorry for not being able to solve and Say sorry for solve and Say so
15 –What should you do once you have refused a sale?
a) Nothing else to do. b) Wave at the person you've just refused as they walk away from the bar. c) Record it and tell your colleagues to be on the lookout, in case they try again.
16 – How would you deal with an aggressive customer after you've reliase to deliver and call (a) Calmly re-iterate the reasons for the refusal; use open handed gestures and call
Calmly re-iterate the reasons for support if necessary. management or door staff for support if necessary.
management or door staff for support if necessary. b) Wag your finger in their face as you tell them you still won't serve them. c) Give in and sell them the alcohol to calm them down.
c) Give in and sell them the distribution of 6 customers who all look
17 – What would you do if you were approached by a group of 6 customers who all look
under 25 but only one of the and serve them individually once the ID is shown.
a) Ask them all for ID and serve them individually office at the alcohol. b) Serve them, it's nothing to do with you what they do with the alcohol. c) Ask for ID from the one customer and then ask them if their friends are over 18.
A -1 for II) from the life customs.
2) Ask for 1D from the street of the street
Dans 2 of 3
the knot unites Staffordshile County Council Tracing Standards (May 2014)

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Test Number: Staff Test 3

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Staffordshire Test Number: Staff Test 3 Staff Name (print):
COUnty Council
19 – What should you do if a suspected drunk person tries to buy alcohol? Refuse the sale and follow the procedure for dealing with drunks. b) Shout at them for being drunk and tell them to go home. c) Ask them how drunk they are and if they say 'tipsy' then you serve them.
20 - What long and short term health risks are associated with alcohol abuse? (Tick all that
a) Fun/adventures (a) Mental health problems (b) Liver cirrhosis (c) Chatting lots (d) Mental health problems (e) Having an accident (f) Bad complexion
21 - You know or suspect that a customer is selling drugs what should you do? (a) Follow the procedures laid out in the Drugs Policy. b) Leave them to it, it's not hurting anyone. c) Challenge the customer by shouting across telling them to stop selling drugs.
22 – What signs can you look out for when spotting drug use? {Tick all that apply} (a) Unusually large or small pupils. b) Smiling lots. c) Erratic behaviour and hyperactivity. d) Sudden personality changes.
23 – Who is the Designated Premise Supervisor (DPS) for your premises? AMAN AND THAN PART
24 – Where would you find the Premise Licence Summary? a) Displayed in the staff room. b) Displayed in the premises, where the public can see it. c) Locked safely away in the office.
25 – Where is the full copy of the Premise Licence kept? a) Locked away in the Manager's private draw. b) In the office/ staff only area of the premises. c) Displayed in the premises where the public can see it.

			Staff Signature	Trainer name	Trainer -
Score (out of 25)	Date completed		Stan Signature	(Print)	Signature
01	15	10/18		JEAN-III A.C	1 60

Full score is the expected pass mark. A re-sit will be required if not achieved.

ONE VOICE

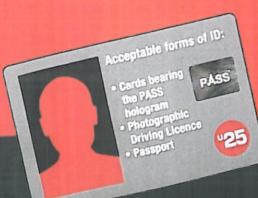
KOUT COMMUNITY.

CANMAKEA DIFFERENCE.



UNDER 25?

Please be prepared to show proof of age when buying age restricted products

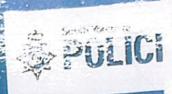




drinkaware.co.uk







FROM NOW ON AS
PER INSTRUCTION
FROM THE POLICE
YOU WILL NOT BE
SERVED ALCOHOL IF
YOU ARE DRUNK

SO DON'T COME IN IF YOU'RE DRUNK!

ANY ABUSIVE / THREATENING BEHAVIOUR WILL BE REPORTED TO THE POLICE

outh Yorkshire Police i an emergency: 609 ion-emergency: 101 outhyorks.police.uk

HODO

REFUSALS POLICY

We welcome all customers to the shop but please note that:

WE WILL NOT SELL ALCOHOL TO.

- Any person recognised or identified as a street drinker (regardless of their level of inebriation at the time);
- (2) Any person found to be drinking alcohol in the street;
- (3) Any person who is drunk or appears to be drunk;
- (4) Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;
- (5) Any person unable to provide valid ID when requested by staff;
- (6) Any person who is verbally or physically abusive towards staff or customers.
- (7) To any person suspected of trying to buy alcohol for another person who may be under age.

Any person in breach of this policy on these premises may be reported to the Police. This shop supports the Council and the Police in crime prevention and CCTV images may be used in the prevention and detection of crime.

Please be respectful to our neighbours and local residents.

Please be quiet when you leave the shop and do not cause any disturbance to local residents.

Thank you.



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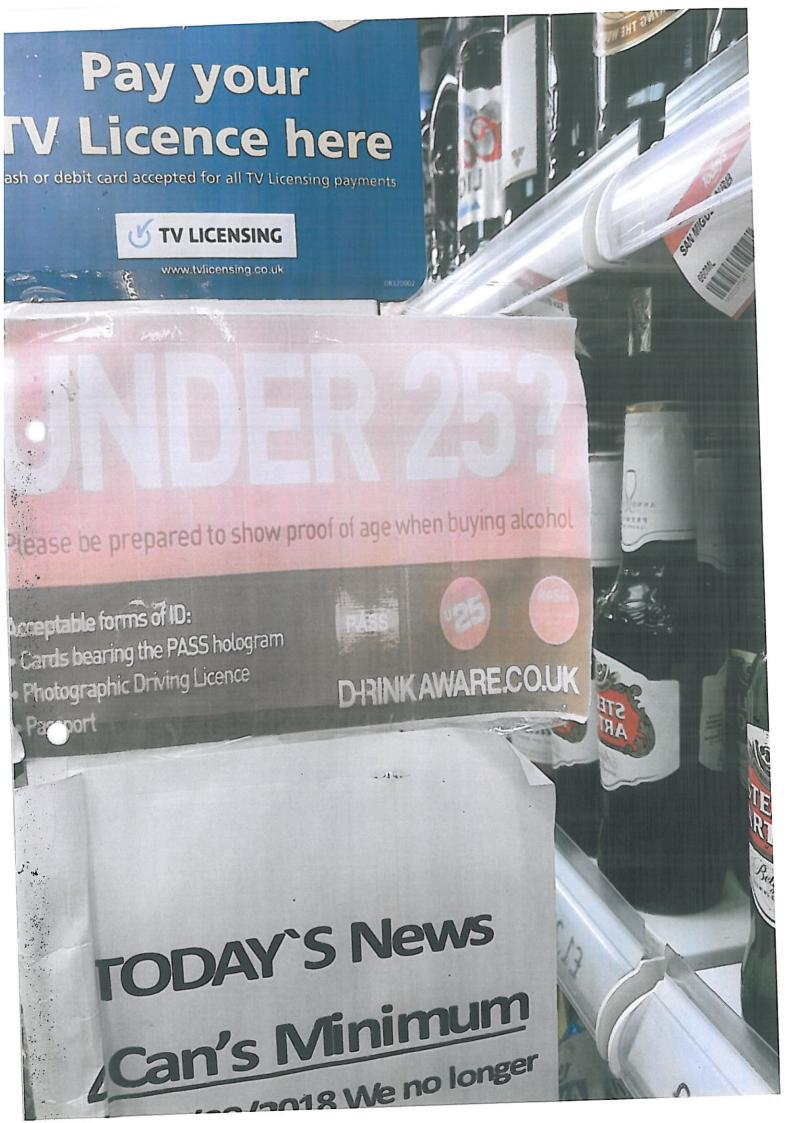
TOREFRESH



Today's

Hot Deals!

MINIMUM 4 CAN'S WILL SELL OVER 6%





If the customer looks Under 25

You will need to see one of the following;







♥ New generic PASS card design launched June 2014♥



♦ Previous Driving Licence; issued until June 2015



Previous Driving Licence; issued until Jan 2014





♥ Examples of New generic, branded Pass cards ♥



Old style cards will continue to be seen for some time and remain valid provided they have a genuine PASS hologram.



Please be quiet
when you leave the
shop and do not
cause any
disturbance to local
residents.

Thank you.





IVIAILI News & Media

" things local

HAVE TO ACCOMPANIED BYAND ADULT ANYTIME

Fire A A exit



STREET DRINKING AND ANTI-SOCIAL BEHAVIOUR

Please be aware that
it is an offence to
consume alcohol in
the street and
offenders are Liable to
Prosecution.

YORK

DO <u>NOT</u> CONSUME ANY ALCOHOL YOU HAVE BOUGHT IN THIS SHOP IN THE TOWN CENTRE.

POLICI

IF YOU ARE CAUGHT AFTER PURCHASING FROM THIS SHOP YOU WILL BE BANNED

ANY ABUSIVE / THREATENING BEHAVIOUR WILL BE REPORTED TO THE POLICE



ACCOMPANIED
BY AND
ADULT ANYTIME







No smoking



CCTV in operation



No dogs except guide dogs

If a customer fails to produce valid photo-ID that confirms his or her age, the sale should be REFUSED and recorded in this Refusals Register after the customer has left the premises.

Keep the register close to the counter but out of SIGHT!





CMTAIN UNGDOMOP

NOTE NAMED





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PASSPORT



(01/02) CitizenCard (03) Young Stel card (o4) Driving licence (05) Passport

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whenever an age-related sale is REFUSED. A Trading Standards Officer will ask to see All staff should knowwhere this Refusals Register is kept, and should write an entry

authority enforcement officers undertake test purchases, other enforcement activity or if place away from customers. The Register may need to be produced in the event that local it if they visit your store. The manager will sign off and date each page of this register, which will be kept in a safe threat of legal action against the premises' manager or staf rises.

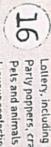
Age Restrictions

Which products are restricted?

Alcohol, including pre-mixed drinks and shot tubes Tobacco products, papers, cigarettes, rolling tobacco Eigarette lighter relills, butane Solvents, including glues and intoxicating substances

Knives, razor blades lexcept safety razors Fireworks and sparklers

R18 videos, but you need a special license to sell these 18 Videos, DVDs and PEGI 18 rated games Newspapers and magazines with any 18/R18 DVDs or games attach Talloos and sunbeds



Party poppers, cracker snaps Lollery, including the National Lollery, scratchcards and the Health

Petrol, parallin and liquelied petroleum gas Liqueur confectionery PEGI 16 rated games



Newspapers and magazines with any 15 DVDs or games attached 15 videos, DVDs and games



12 Videos, DVDs and PEGI 12 games

Newspapers and magazines with any 12 DVDs or PEGI 12 games Christmas crackers

could receive a fixed penalty of £80 but for repeated sales could be a higher f PENALTIES vary depending upon the product and circumstances of the sale £5,000. They could also be banned from working in a tobacco shop for up to c

£20,000 for repeated breaches, a criminal record and restrictions placed on The shop owner could receive a fine of up to £5,000 for the first offence but a that they hold or intend to apply for.

The licence holder could lose their licence to sell alcohol or fireworks, have terminal removed or be banned from selling tobacco products for up to one



you have a petrol statistion on site, there are add